



**National Power Corporation**

**MINUTES OF PRE-BID CONFERENCE**

**SUPPLY, DELIVERY AND TEST OF HANDHELD ON-LINE PARTIAL DISCHARGE TESTER  
AND POWER QUALITY ANALYZER & ENERGY METER  
PR NO. S1-OMS20-030 / REF NO. PB200727 – VR**

DATE : 13 July 2020  
TIME : 9:30 A.M.  
VENUE : Kañao Function Room  
BID OPENING : 27 July 2020

Attendees:

**BIDS AND AWARDS COMMITTEE (BAC)**

Chairman:

1. Atty. Rogel T. Teves VP, SPUG

Vice Chairman:

1. Atty. Manuel Luis B. Plofino Sr. Dept. Manager, RMS

Members:

1. Homer S. Galang Manager, ESD, PES  
2. Lorlina E. Bomediano Manager, FPD, AFG

**TECHNICAL WORKING GROUP (TWG)**

Members:

1. Rizza R. Castro PEC, TMSD, ESD, PES

**BAC SECRETARIAT**

1. Vincent A. Ramirez Facilitator

**PROSPECTIVE BIDDERS**

1. Norman G. Joble Adamas International Trading  
2. Tess Feliciano Chromar Uni-Trade  
3. Kelvin Luntao Chromar Uni-Trade

**Minutes of the Proceedings**

The Pre-bid Conference was formally opened at around 10:35 A.M. at the Kañao Function Room by Atty. Rogel T. Teves, BAC Chairman and VP-SPUG, together with the members of BAC, TWG, BCSD Facilitator and participating bidders.

As of the Pre-bid Conference, no prospective bidder secured the bidding documents but there were two (2) prospective bidders attended the said conference as stated above. The technical member of

Minutes of Pre-Bid Conference

Re: Supply, Delivery and Test of Handheld On-Line Partial Discharge Tester and Power Quality Analyzer & Energy Meter  
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the TWG referred the prospective bidders to the salient points of the project and the schedule of Bid Submission/ Opening is on 27 July 2020 at 9:30 A.M.

Hereunder are the queries / concerns raised by the bidders:

Name of Bidder/s	Bidder's Concerns/Queries	NPC' Reply / Agreement
1. Chromar Uni-Trade	<p>1. How much is the reference amount of the Single Largest Completed Contract (SLCC) if we only bid for one item? Is it for the whole Approved Budget for the Contract (ABC) or the specific ABC of the item?</p> <p>2. For the on-going projects, do we need to submit the certificate of satisfactory performance for each on-going project even if it is recently awarded?</p>	<p>1. As stated in Item 1.2 of Section III-Bid Data Sheet of Bidding Documents, the mode of award is on a per item basis. As such, if the prospective bidder opts to submit an offer for one (1) item only, the reference amount for the SLCC is the specific ABC of the particular item and not the whole ABC.</p> <p>2. Yes you have to submit certificate of satisfactory performance for each on-going project, however we will evaluate your on-going projects based on the form you submitted to us. If we determine that the project is recently awarded or there is no Notice to Proceed yet, we will no longer require the certificate of satisfactory performance.</p>

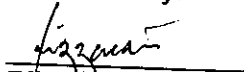
The BAC Chairman announced that prospective bidders may clarify on any part of the bidding documents through letter at least ten (10) calendar days before the bid submission/opening. "Reminders to All Bidders" was presented and explained thoroughly of the TWG Chairman of the other project.

Since no prospective bidder attended the conference, it was adjourned at 10:40 A.M.

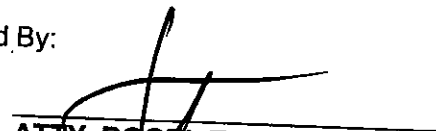
Prepared by:

  
**VINCENT A. RAMIREZ**  
Facilitator

Reviewed By:

  
**RIZZA R. CASTRO**  
Technical Member, TWG

Approved By:

  
**ATTY. ROGEL T. TEVES**  
Vice President, SPUG and  
Chairman, Bids and Awards Committee